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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda

Friday, 1 September, 2000
1145 Market St., 5th Floor,
Main Conference Room
8:30 am

Members:

Bob Planthold, Art Cimento, Steven Jin Lee, Linton Stables

AGENDA

1. Call to Order / Roll Call
2. Public Comment
3. Presentation by Fred Stephens, Deputy G.M., Maintenance
4. Discussion of Short Range Transit Plan (SRTP)
5. Discussion of Capital Improvement Program (CIP)
6. Discussion of Quarterly Report for Construction
7. Discuss goals and objectives of committee
8. Review agenda items for next meeting
9. Adjournment

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Disability Access

This meeting will be held in at 1145 Market St., 5th Floor Conference Room, San Francisco.

The meeting location is wheelchair accessible. The closest BART station is Civic Center. The closest Muni Metro stop is Civic Center station. For more information about Muni accessible services, call (415) 923-6142.

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Know Your Rights Under The Sunshine Ordinance

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Lobbyist Ordinance

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda

Thursday, 21 September
1145 Market St.
6th Floor Conference Room

3:30 pm

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Members:

Bob Planthold (Chair), Art Cimento,
Steven Jin Lee, Linton Stables

AGENDA

1. Call to Order / Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Tour of offices of Construction Division
5. Discuss goals and objectives of Committee
6. Discuss and adopt mission statement of Committee (ACTION)
7. Review agenda items for next meeting
8. Adjournment

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, 19 October
1145 Market St.
6th Floor Conference Room

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3:30 pm

Members:

Bob Planthold (Chair), Art Cimento,
Steven Jin Lee, Linton Stables

AGENDA

1. Call to Order / Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Adoption of Committee Mission Statement (Action)
6. Review Agenda Items for next meeting (16 Nov. 2000
7. Adjournment

NOTE: This Committee meeting may be attended by members of the Citizens' Advisory Council who are not members of this Committee. In the event that a quorum of the entire Council is present, this Committee shall act as a Committee of the Whole. A vote of the Committee of the Whole does not constitute final Council action. All Committee action must be ratified by the full Council.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, 16 November, 2000
1145 Market St.
6th Floor Conference Room

3:30 pm

Members:

Bob Planthold (Chair), Art Cimento,
Steven Jin Lee, Linton Stables

AGENDA

1. Call to Order / Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Adoption of Committee Mission Statement (Action)
6. Review Agenda Items for next meeting (21, Dec., 2000
7. Adjournment

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, January 18, 2001
1145 Market Street
6th Floor Conference Room

3:30 p.m.

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Members:

Bob Planthold (Chair), Art Cimento,
Steven Jin Lee, Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Muni long range capital needs (Discussion)
    a. Capital projects
    b. Reduction of ongoing maintenance expenses
    c. Route systems
    d. Budget for maintenance
    e. Muni's priorities for IT systems
    f. Funding of capital requirements
6. Review Agenda Items for next meeting (February 15, 2001)
7. Adjournment

DISABILITY ACCESS

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For assistance with special needs (large print agendas, sign language interpreters, etc.) call Christine Butler at least 72 hours in advance of need at (415) 554-7313.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

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Notice of Meeting and Agenda
Friday, April 27, 2001
1145 Market Street
6th Floor Conference Room

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3:00 p.m.

Members:

Bob Planthold (Chair), Art Cimento,
Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. MUNI's Lobbying trip to Washington, D.C.
6. Developing a Capital Equipment replacement strategy and plan presented by Art Cimento (Continuation Discussion)
7. Review Agenda Items for next meeting scheduled on May 17, 2001.

DISABILITY ACCESS

This meeting will be held at 1145 Market Street, 5th Floor Conference Room, San Francisco.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

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7/01

Notice of Meeting and Agenda
Thursday, May 17, 2001
1145 Market Street
5th Floor Conference Room

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MAY 1 4 2001

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3:30 p.m.

Members:

Bob Planthold (Chair), Art Cimento,
Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Developing a Capital Equipment replacement strategy and plan presented by Art Cimento (Continuation Discussion)
6. Review Agenda Items for next meeting scheduled on June 21, 2001.

DISABILITY ACCESS

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

SPECIAL MEETING

Notice of Meeting and Agenda
Thursday, June 28, 2001
1145 Market Street
5th Floor Conference Room

4:30 - 6:00 p.m.

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JUN 26 2001

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Members:

Bob Planthold (Chair), Art Cimento,
Linton Stables

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AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Discussion, evaluation and possible recommendation to the full CAC for adopting a simplified template explaining the MUNI Capital Planning Process (ACTION)
   Guest: Walt Streeter, DGM, Chief Planning & Legislative Affairs
6. Review Agenda Items for next meeting scheduled on July 19, 2001.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

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/01

Notice of Meeting and Agenda
Thursday, July 19, 2001
1145 Market Street
5th Floor Conference Room

07-16-01PE3-35 RCVD

3:30 - 4:30 p.m.

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JUL 16 2001

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Members:

Bob Planthold (Chair), Art Cimento,
Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Review Agenda Items for next meeting scheduled on August 16, 2001.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

32

SPECIAL MEETING

Notice of Meeting and Agenda
Thursday, August 23, 2001
1145 Market Street
5th Floor Conference Room

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3:30 - 5:30 p.m.

Members:
Bob Planthold (Chair), Sue Cauthen, Art Cimento,
Nia Crowder, Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
5. Accessibility Retrofit of Breda cars for the flip-up ledge in the double center doors;
6. Design and reliability of electronic scrolling / audible destination signs on new MUNI surface vehicles. Since I'm hearing from various people that they're often not working, this also raises the question of applicable warranties and who pays the cost of any repairs / modifications.
7. Escalator repairs for MUNI only stations.
8. Any size / dimensional modifications on the bus body to accommodate for turns on steep hills. On Sunday I had occasion to be on a # 19 bus making a left turn on the southern edge of Potrero Hill. Since the driver went slow and still scraped the right front undercarriage, I wonder whether the undersides of any busses are cut back to reduce / prevent such scraping? If none, how does MUNI track the repairs on body dents / scrapes to know whether terrain is a factor?
   Essentially, what responsibility and function does the Construction Division have on each of these; the same for the Maintenance Division?
9. Review Agenda Items for next meeting scheduled on September 20, 2001.

DISABILITY ACCESS

This meeting will be held at 1145 Market Street, 5th Floor Conference Room, San Francisco.

The meeting location is wheelchair accessible. The closest BART station is Civic Center. The closest Muni Metro stop is Civic Center Station. For more information about Muni accessible services, call (415) 923-6142.

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32

/01

Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, September 20, 2001
1145 Market Street
5th Floor Conference Room

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3:30 - 5:30 p.m.

Members:
Bob Planthold (Chair), Sue Cauthen, Art Cimento,
Nia Crowder, Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Goals and Objectives of Committee (Discussion)
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   Essentially, what responsibility and function does the Construction Division have on each of these; the same for the Maintenance Division?
9. Presention summary of current and future BART projects and station enhancements presented by Peter Albert.
10. Review Agenda Items for next meeting scheduled on October 18, 2001.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, October 18, 2001
1145 Market Street
5th Floor Conference Room 5A

3:30 - 5:30 p.m.

Members:
Bob Planthold (Chair), Sue Cauthen, Art Cimento,
Nia Crowder, Linton Stables

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AGENDA

1. Call to Order/Roll Call
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3. Public Comment
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   Essentially, what responsibility and function does the Construction Division have on each of these; the same for the Maintenance Division?
9. Presention summary of current and future BART projects and station Enhancements.
10. Review Agenda Items for next meeting scheduled on November 15, 2001.

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32

01

Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, October 18, 2001
1145 Market Street
6th Floor Main Conference Room
- MINUTES -

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Members:
Bob Planthold (Chair), Linton Stables (Chair), Dan Weaver (Member)
MUNI Maintenance: Mike Hursh

(Informal Meeting)

Topic #5 Accessibility Retrofit of Breda cars for the flip-up ledge in the double center doors:
According to Mike H., Breda is in the process of making modifications to the LRV2s. Upon completion all Breda vehicles will be of the same (Lrv3) configuration. . By January 2002, BREDA trains should provide all metro service.

Topic #6 Design and reliability of electronic scrolling / audible destination signs on new MUNI vehicles:
. Automated announcement in the subway was part of the ATCS contract. It was noted that when trains leave the subway there are no announcements made on the surface. Dan commented that on second car of dual trains (BREDA), the sound isn't good. Asked whether there should be a volume check when the car is crowded vs. when the car is empty to set voice announcements. The operator checks the PA on pullout and at every 1 K Preventative Maintenance inspection (1,000 miles). Mike also states, the failure rate is typical for this type of equipment. The Operator defect card was revised to include the new "talking bus" system. MUNI is now getting timely and accurate reports on any equipment failures. Mike has met with the talking bus equipment manufacturer, who was very supportive and offered to extend warranty on NABI – Digital Recorder, Inc.

Topic #7 Escalator repairs for MUNI only stations:
According to Mike H. BART reports all escalator status. Muni does report to BART, which escalators are not working, but it's up to BART to post the MUNI status in BART areas.

Topic #8: Any size / dimensional modifications on the bus body to accommodate for turns on steep hills:
Mike will look into this question.

Other discussion:
Mike commented to Linton that the ATCS has improved safety and increased the subway throughput from 18 trains per hour to 35 (demonstrated). Theoretically the subway could have a 60 train per hour throughput. There are other ATCS features being worked on at the moment: Auto announcements on trains, and faster portal entry are examples.

Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, November 15, 2001
1145 Market Street
3rd Floor Conference Room 314

3:30 - 5:30 p.m.

Members:
Bob Planthold (Chair), Sue Cauthen, Art Cimento,
Nia Crowder, Linton Stables

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Discussion and recommendation for cell phone usability within Muni Metro System
5. Status of retirement of Boeing SLRVs
6. Status of delivery of Breda LRV3s, including update on contract performance issues.
7. Discussion and possible recommendations on "Light Rail Fleet Management Plan (2001 edition)
8. Review Agenda Items for next meeting scheduled on December 20, 2001.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, November 15, 2001
1145 Market Street
3rd Floor Conference Room 314
- MINUTES -

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Members:
Bob Planthold (Chair), Dan Weaver (Member), Art Cimento, Nia Crowder, Linton Stables
MUNI Maintenance: John Sadorra, Mike Chinn, Darton Ito
Scribe: Yvette Torres

Members Present: Bob Planthold, Dan Weaver, Art Cimento, Nia Crowder, Doris Vincent

Topic #5 Status of retirement of Boeing SLRVs: According to John Sadorra, at this point, they have retired 43 Boeing cars – 16 in active fleet – All Boeings will be retired by January 5, 2002. Bob Planthold asked where would the retired cars go? Some cars will be taken off the property; and Manchester England bought 4 cars. Market Street Railway keeping 2 for historical. Breda Delivery is on schedule: 125 accepted – 115 in active fleet of those 125 accepted. By January 5, 2002, Muni will be running all BREDAs. / It was also mentioned about the covered space for the historic streetcars. Historic committee is looking at ways to propose building a canopy to cover active fleet. Looking for money. Can't use FTA grant funds. Can't use blue tarps to cover? Not foreseeable. Dan Weaver says MUNI historic cars are an eyesore to Balboa Park Bart Station just sitting in the yard. John Sadorra responded that some historic cars (3) are in Geneva; some are stored at Pier 80. Move them in covered storage at 450 Cesar Chavez. But we need to find money. It costs $3,500 per vehicle to move from one location to another. Bob also asked was there any consideration from MUNI to consider having a Trolley Museum?

Topic #6 Status of delivery of Breda LRV3s, including update on contract performance issues: Retrofit work to the doors; there are 15 "small" modifications on the Bredas. Bob Planthold asked does Breda pay for the retrofit? The truck harness/arcticulation harness – Breda is paying for. John states they are on schedule and expects it to stay that way. There is no ball park figure to how much the modification(s) will cost. Bob Planthold states that the front/rear doors have a distinguishable gap; the LRV2s was unretrofitted/when depressed the flap didn't come out because it was too heavy – flipper didn't come out – with wider center doors – he could feel steps sagging. Any engineering/construction solution to make wider doors? John stated they knew of the change; had to use same equipment. Will e-mail response to Bob.

Topic #7 Discussion and possible recommendations on "Light Rail Fleet Management Plan (June 2001):
Bob Planthold asked how often the Plan is done. Darton Ito responded that it is updated when there are significant changes to the procurement schedule. However, a summary of this information is provided in the Short Range Transit Plan (SRTP), which must be updated at least every two years. The question was asked if there is a similar plan for Muni facilities. Darton Ito responded that a facilities management plan is

not required at this time. However, Capital Planning has had an interest in developing such a plan, pending funding. Currently Muni has the Facilities Preservation plan, that lists deficiencies of current facilities, but not at the future needs. Dan Weaver stated training facilities personnel would like to provide input on the plan. Bob also asked is there general information you want to highlight or what's changed from the date since this was printed? Darton stated that Muni will purchase 3 new vehicles that haven't been added to the plan at this time. The discussion shifted to the G-Line Feasibility study (access through Golden Gate Park) prepared by the SF Transportation Authority. Bob Planthold stated that there are major ADA problems with this proposal. He elaborated by stating that all stops on new lines must be made accessible and to be wary. Funding battle mandated key stops. Political pressure. They (TA) didn't talk to Accessibility Committee on this study for G-Line. Issues that will need to be addressed are the capital cost of building ramp platforms and taking away curb parking.

The committee requested a status report on the Historic rehabilitation for 2000-2002.

The committee plans to ask Muni staff to develop a fleet storage plan.

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Municipal Transportation Agency Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, December 20, 2001
1145 Market Street
5th Floor Conference Rm. 5E

3:30 - 5:30 p.m.

Members:

Bob Planthold (Chair), Sue Cauthen, Art Cimento, Nia Crowder, Linton Stables, Daniel Weaver

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Facilities Master Plan (DISCUSSION)
    a. Office Space Component
    b. Maintenance Facilities component regarding outdoor storage of revenue vehicles
5. Integrated Vehicle & Facility Maintenance and Materials Management System
6. Review Agenda Items for next meeting scheduled on January 17, 2001.

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, January 17, 2002
1145 Market Street
5th Floor Conference Rm. 5E

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3:30 - 5:30 p.m.

Members:
Bob Planthold (Chair), Nia Crowder,
Linton Stables, Daniel Weaver, Tom Wetzel

AGENDA

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1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Muni Facilities Strategy (DISCUSSION)
    a. Operations
    b. Maintenance
    c. Administration
5. Joint Development Strategy
6. Review Agenda Items for next meeting scheduled on February 21, 2002.

DISABILITY ACCESS

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Lobbyist

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Wednesday, February 27, 2002
1145 Market Street
5th Floor Conference Rm. 5A

3:30 - 5:00 p.m.

Members:
Bob Planthold (Chair), Nia Crowder,
Linton Stables, Daniel Weaver, Tom Wetzel

AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Light Rail Fleet Management Plan (DISCUSSION)
5. Eureka Portal Re-shoring Plan and Timetable
6. Review Agenda Items for next meeting scheduled on March 21, 2002.

02-22-02A10:34 RCVD

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DISABILITY ACCESS

This meeting will be held at 1145 Market Street, 5th Floor Conference Room, San Francisco.

The meeting location is wheelchair accessible. The closest BART station is Civic Center. The closest Muni Metro stop is Civic Center Station. For more information about Muni accessible services, call (415) 923-6142.

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02

Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee
City & County of San Francisco

Notice of Meeting and Agenda
Thursday, March 21, 2002
1145 Market Street
5th Floor Conference Rm. 5A

3:30 - 5:00 p.m.

03-19-02A10:49 RCVD

Members:

Nia Crowder (Chair), Linton Stables,
Daniel Weaver, Tom Wetzel

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AGENDA

1. Call to Order/Roll Call
2. Adoption of Minutes (ACTION)
3. Public Comment
4. Possibility of participation in the selection of alternative fuel considerations presented by David Pilpel (DISCUSSION/ACTION)
5. Infrastructure and project relationships between Muni, Caltrans, BART, etc. presented by David Pilpel (DISCUSSION/ACTION)
6. Facilities Management Plan. Functional analysis and needs assessment presented by Nia Crowder (DISCUSSION/ACTION)
7. Overview on Muni's plans for development for non-transit uses on Muni property presented by Tom Wetzel (DISCUSSION/ACTION)
8. Discuss new Maintenance and Engineering meeting time. Location to remain the same. (DISCUSSION/ACTION)
9. Review Agenda Items for next meeting scheduled in April 2002.
10. Announcements
11. Adjournment

DISABILITY ACCESS

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee

City & County of San Francisco

Notice of Meeting and Agenda
Thursday, April 18, 2002
1145 Market Street
3rd Floor Main Conference

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4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables,
Daniel Weaver, Tom Wetzel

AGENDA

1. Call to Order/Roll Call		4:00
2. Adoption of Minutes (ACTION ITEM) a. February 27, 2002 b. March 21, 2002		4:05
3. Public Comment		4:15
4. Presentation (DISCUSSION ITEM) Overview of Muni Development Plans for Non-Transit Uses On MUNI Properties: Potrero Yard, Phelan Loop, Presidio Yard Air Rights, and Kirkland Yard presented by Kerstin Magary (Project Manager, Capital Planning and Legislative Affairs) and Jim Nelson (Transit Planner, Facilities Planning and Real Estate)		4:20
5. Review Agenda Items For May Meeting		4:45
6. Announcements		4:55
7. Adjournment		5:00

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Notice of Meeting and Agenda

Thursday, May 16, 2002
1145 Market Street
3rd Floor Main Conference

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

The MTA CAC may be contacted as follows:
Citizens' Advisory Council
Municipal Transportation Agency
401 Van Ness Avenue, Suite 334
San Francisco, CA 94102-4524
(415) 554-6873 Voice (415) 554-4103 Fax

NOTE: Members of the Citizens' Advisory Council who are not members of this Committee may attend this Committee meeting. In the event that a quorum of the entire Council is present, this Committee shall act as a Committee of the Whole. A vote of the Committee of the Whole does not constitute final Council action. The full Council must ratify all Committee action.

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, May 16, 2002
1145 Market Street
3rd Floor Main Conference
4:00 - 5:00 p.m.

AGENDA

1.	Call to Order/Roll Call	4:00
2.	Adoption of Minutes (ACTION ITEM) a. February 27, 2002 b. March 21, 2002 c. April 18, 2002	4:05
3.	Public Comment	4:15
4.	Presentation (DISCUSSION ITEM) Preliminary Cost and Infrastructure Report For The New Compressed Natual Gas (CGN) Bus Pilot Program – Francis "Marty" Mellera (Engineer, Fleet Engineering Division)	4:20
5.	Review Agenda Items For June Meeting	4:45
6.	Announcements	4:55
7.	Adjournment	5:00

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

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Notice of Meeting and Agenda

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Thursday, July 18, 2002
1145 Market Street
5th Floor Main Conference Room

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

The MTA CAC may be contacted as follows:
Citizens' Advisory Council
Municipal Transportation Agency
401 Van Ness Avenue, Suite 334
San Francisco, CA 94102-4524
(415) 554-6873 Voice (415) 554-4103 Fax

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, July 18, 2002
1145 Market Street
5th Floor Main Conference Room
4:00 - 5:00 p.m.

AGENDA

1.	Call to Order/Roll Call	4:00
2.	Adoption of Minutes (ACTION ITEM/DISCUSSION)	4:05
	a. February 27, 2002	
	b. March 21, 2002	
	c. April 18, 2002	
	d. May 16, 2002	
3.	Public Comment	4:10
4.	Presentation (ACTION/DISCUSSION ITEM)	
	a. N-Judah Track Replacement/Cole Valley Neighborhood Impact Update	4:15
	b. Compressed Natural Gas (CNG) Pilot Program Update	4:30
	c. Facilities Management Plan: Infrastructure and Project Relationships Between Muni, CalTrains, and Bay Area Rapid Transit	4:45
5.	Review Agenda Items For August Meeting & Announcements	4:55
6.	Adjournment	5:00

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Notice of Meeting and Agenda

Thursday, August 15, 2002
1145 Market Street
5th Floor Main Conference Room

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4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

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Municipal Transportation Agency
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San Francisco, CA 94102-4524
(415) 554-6873 Voice (415) 554-4103 Fax

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, August 15, 2002
1145 Market Street
5th Floor Main Conference Room
4:00 - 5:00 p.m.

AGENDA

1. Call to Order/Roll Call 4:00

2. Adoption of Minutes (ACTION ITEM/DISCUSSION) 4:05
   a. February 27, 2002
   b. March 21, 2002
   c. April 18, 2002
   d. May 16, 2002
   e. July 18, 2002

3. Public Comment 4:10

4. Presentation (ACTION/DISCUSSION ITEMS)
   a. Facilities Management Plan: Infrastructure and Project Relationships Between Muni, CalTrain, and Bay Area Rapid Transit 4:15
   b. N-Judah Track Replacement/Cole Valley Neighborhood Impact Update 4:30
   c. Compressed Natural Gas (CNG) Pilot Program Update 4:40
   d. Review of Third Street Rail Project Community Issues 4:45

5. Review Agenda Items For September Meeting & Announcements 4:55

6. Adjournment 5:00

DISABILITY ACCESS

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Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

Engineering & Maintenance Committee (EMC)

Notice of Cancellation of Meeting and Agenda

Thursday, August 15, 2002, 4:00-5:00pm
1145 Market Street, 5th Floor Main Conference Room
San Francisco, CA

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Members:

Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

Council Members not members of this Committee:
Sue Cauthen, Art Cimento, Joan Downey, Ellen Hayes, Daniel Murphy, Bruce Oka, David Pilpel, Norman Rolfe, Dorris Vincent
(2 vacancies)

This meeting of the Engineering & Maintenance Committee (EMC) was cancelled due to quorum not being met.

NOTES: Notices of meeting and agenda, and minutes are available at the San Francisco Public Library (Main), 100 Larkin Street - Government Section (5th Floor) and on Muni's website at www.sfmuni.com/cac.

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401 VAN NESS AVENUE-ROOM 334 -SAN FRANCISCO-CA. 94102-4524
☎(415) 554-6873 FAX (415) 554-4103

DISABILITY ACCESS

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Notice of Meeting and Agenda

Thursday, September 19, 2002
1145 Market Street
5th Floor Main Conference Room

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

The MTA CAC may be contacted as follows:
Citizens' Advisory Council
Municipal Transportation Agency
401 Van Ness Avenue, Suite 334
San Francisco, CA 94102-4524
(415) 554-6873 Voice (415) 554-4103 Fax

NOTE: Members of the Citizens' Advisory Council who are not members of this Committee may attend this Committee meeting. In the event that a quorum of the entire Council is present, this Committee shall act as a Committee of the Whole. A vote of the Committee of the Whole does not constitute final Council action. The full Council must ratify all Committee action.

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, September 19, 2002
1145 Market Street
5th Floor Main Conference Room
4:00 - 5:00 p.m.

AGENDA

1. Call to Order/Roll Call		4:00
2. Adoption of Minutes	(ACTION ITEM/DISCUSSION)	4:05
a. February 27, 2002		
b. March 21, 2002		
c. April 18, 2002		
d. May 16, 2002		
e. July 18, 2002		
3. Public Comment		4:10
4. CS-138 Professional Engineering Services for Third Street Light Rail Transportation Phase II: New Central Subway – Award and Third Street Light Rail Project Update (Action/Discussion)		4:15
5. Compressed Natural Gas (CNG) Pilot Program Update (Action/Discussion)		4:30
6. Review Agenda Items For October Meeting & Announcements (Action/Discussion)		4:45
7. Announcements		4:50
8. Adjournment		5:00

DISABILITY ACCESS

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Cancelled

Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

Engineering & Maintenance Committee (EMC)

Notice of Cancellation of Meeting and Agenda

Thursday, September 19, 2002, 4:00-5:00pm
1145 Market Street, 5th Floor Main Conference Room
San Francisco, CA

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Members:

Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

Council Members not members of this Committee:

Sue Cauthen, Art Cimento, Joan Downey, Ellen Hayes, Daniel Murphy, Bruce Oka, David Pilpel, Norman Rolfe, Dorris Vincent
(2 vacancies)

This meeting of the Engineering & Maintenance Committee (EMC) was cancelled due to quorum not being met.

NOTES: Notices of meeting and agenda, and minutes are available at the San Francisco Public Library (Main), 100 Larkin Street - Government Section (5th Floor) and on Muni's website at www.sfmuni.com/cac.

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401 VAN NESS AVENUE-ROOM 334 -SAN FRANCISCO-CA. 94102-4524
☎(415) 554-6873 FAX (415) 554-4103

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cancellation

Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Cancellation of Regular Scheduled Meeting

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Thursday, October 17, 2002
1145 Market Street
5th Floor Main Conference Room

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

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San Francisco, CA 94102-4524
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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, October 17, 2002
1145 Market Street
5th Floor Main Conference Room
4:00 - 5:00 p.m.

CANCELLATION OF REGULAR SCHEDULED MEETING

The regular scheduled meeting of the Municipal Transportation Agency Citizen's Advisory Council Maintenance and Engineering Committee will not be held on October 17, 2002

DISABILITY ACCESS

This meeting will be held at 1145 Market Street, 5rd Floor Main Conference Room, San Francisco.

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Notice of Meeting and Agenda

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Thursday, November 21, 2002
1145 Market Street
5th Floor Main Conference Room

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, November 21, 2002
1145 Market Street
5th Floor Main Conference Room
4:00 - 5:00 p.m.

AGENDA

1. Call to Order/Roll Call 4:00

2. Adoption of Minutes (ACTION ITEM/DISCUSSION) 4:05
   a. February 27, 2002
   b. March 21, 2002
   c. April 18, 2002
   d. May 16, 2002
   e. July 18, 2002

3. Public Comment 4:10

4. Professional Engineering Services for Third Street Light Rail Transportation Phase II: New Central Subway Award and Third Street Light Rail Project Update (Action/Discussion) 4:15

5. Compressed Natural Gas (CNG) Pilot Program Update (Action/Discussion) 4:30

6. Review Agenda Items For December/January Meeting (Action/Discussion) 4:45

7. Adjournment 5:00

DISABILITY ACCESS

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Cancellation of Regular Scheduled Meeting

Thursday, December 19, 2002
1145 Market Street
5th Floor Main Conference Room

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Linton Stables, Daniel Weaver, Tom Wetzel

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering & Maintenance Committee (EMC)
City & County of San Francisco

Thursday, December 19, 2002
1145 Market Street
5th Floor Main Conference Room
4:00 - 5:00 p.m.

CANCELLATION OF REGULAR SCHEDULED MEETING

The regular scheduled meeting of the Municipal Transportation Agency Citizen's Advisory Council Maintenance and Engineering Committee (EMC)will not be held on December 19, 2002

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Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

Engineering & Maintenance Committee (EMC)

Notice of Meeting and Agenda

Thursday, January 16, 2003
1145 Market Street
6th Floor Main Conference Room

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4:00 - 5:00 p.m.

Members:
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Municipal Transportation Agency
Citizens' Advisory Council
City & County of San Francisco

Engineering & Maintenance Committee (EMC)

Thursday, January 16, 2003
1145 Market Street
6th Floor Main Conference Room
4:00 - 5:00 p.m.

AGENDA

1. Call to Order/Roll Call	4:00
2. Adoption of Minutes (Discussion/Action)	4:05
3. Public Comment	4:10
4. Update on Alternative Fuel Pilot Program (Discussion/Action)	4:15
5. 2003 Agenda Items (Discussion/Action)	4:40
6. Adjournment	5:00

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Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

ENGINEERING AND MAINTENANCE COMMITTEE (EMC)

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FINAL MINUTES
of
REGULAR MEETING

Thursday, January 16, 2003, 4:00 - 5:00 p.m.
1145 Market Street, 6th Floor Main Conference Room
San Francisco, CA

1. **Call to Order/Roll Call** (Agenda Item 1). The meeting was called to order at 4:13 p.m.
   EMC Members Present: Nia Crowder (Chair), Linton Stables, Daniel Weaver.
   EMC Member Absent: Tom Wetzel.
   MTA CAC Members Present: Daniel Murphy (MTA CAC Chair), Norman Rolfe.
   Muni Staff Present: Marty Mellera (Engineer, Muni Fleet Engineering), Vincent Dunlap (MTA CAC Secretary).

2. **Adoption of Minutes** (Agenda Item 2 - Discussion/Action). No minutes were presented for adoption. The Chair instructed the MTA CAC Secretary to ensure minutes are available at the next Committee meeting.

3. **Public Comment** (Agenda Item 3). The Chair called for public comment on any item within the jurisdiction of the MTA CAC but not identified as an agenda item. No members of the public were present and attending Council members made no comment.

4. **Update on Alternative Fuel Pilot Program** (Agenda Item 4 - Discussion/Action). Marty Mellera (Engineer, Muni Fleet Engineering) provided Committee Members handouts (attachments). Directing the Committee's attention to Michael Burns' (Executive Director, Municipal Transportation Agency) Alt Fuels Pilot Project (AFPP) PowerPoint presentation of December 16, 2002 to the Transit Authority (TA) Board, Mr. Mellera stated that the presentation provided a general overview to the Board concerning Muni's review of Old Diesel, Clean Diesel, Clean Diesel with PM+NOx traps, Combined Natural Gas (CNG) and Hybrid diesel-electric technologies. Mr. Mellera pointed out that the Hybrid diesel-electric technology is the lowest emitting technology. When particulate (PM+NOx) traps are installed in Clean Diesel buses emission levels drop very close to the emission levels of CNG and Hybrid diesel-electric technologies. Clean Diesel with PM-NOx traps and CNG technologies emissions differences are fractions of a gram per mile rather that the huge difference between Old Diesel and any new technology weather it is natural gas, clean diesel traps or hybrids.

Linton Stables comment that the assumptions could be made that Clean Diesel (without the PM-Nox traps) is twice or twenty times as polluting as CNG. Mr. Mellera pointed out that when discussing Clean Diesel (Neoplan and NABI) without the PM+NOx traps, pollution

emissions appear to be as must as five times that of the Clean Diesel with PM-NOx traps or CNG and Hybrid technologies emissions levels. Nia Crowder commented that having seen the presentation it appears that there was not much emphases on the PM+NOx traps and how much of a benefit the traps are in reducing emissions on the diesels buses Muni currently operates.

Mr. Mellera stated that fuel consumption/economy was another issue considered during the study and the overall goal is to replace the oldest diesel buses, which will greatly improve decreasing fleet emissions levels. Cleaning up the emissions of the newest diesels currently in operations would only affect 10% of the fleet emissions compared to replacing the relative small number of the oldest diesel buses that would affect 90% of the fleet emissions. Mr. Mellera stated that by the year 2015 the California Air Resources Board (CARB) mandates some kind of zero emission technology.

The significant issue is what technologies will Muni use between now and the year 2015. The strategy Muni has taken is to phase out as many diesels as possible replacing them with any new technology, to cleanup the emission levels of the remaining diesels that cannot be taken out of service for whatever reasons, and then obviously effect whatever measure to enlarge the zero emission fleet prior to the year 2015. In the next 10 to 15 years Muni will be phasing out diesel and phasing in electric drive. The best way to accomplish the phasing in of electric drive is to build the competency and capacity for electric drive technologies (i.e., hybrid, battery powered and trolley buses). Mr. Mellera pointed out the advantages of using the idea of a "bridge technology" that can be built upon to achieve the end goal (electric drive/zero emission fleet), which is better that using those technologies that are simply an interim step unrelated to the end goal.

During discussions concerning the testing of Hybrid Electric drive technologies, Mr. Mellera stated that simulated performance (passenger load and steep terrain) testing had been conducted using the battery electric Stingray prototype bus designed by a Santa Barbara Institute to determine if Hybrid Electric technology should be considered. The test concluded that the Stingray bus out performed all other vehicles tested, and range, recharging time and battery life was considered during the testing. Mr. Mellera pointed out that the prototype bus is a 30-foot application and if a 40-foot application were required quite possibly it would have to be made into a hybrid. Mr. Mellera indicated considering the end goal of achieving an electric drive/zero emission fleet) that the Stingray would be a perfect replacement application for the 30-foot Orion diesels. The Committee discussed general procurement timeline associated with obtaining such a vehicle.

Referring to the Muni Fleet Composition (attachment), Mr. Mellera indicated that Muni is downsizing the 30-foot fleet of motor coaches to a total of 25 and would like to make the 25 buses in this fleet, depending on the manufacture and further testing, battery/electric technology. A total of 72 new 40-foot buses will need to be procured in order to bring the entire fleet up-to-date and to the proper size.

Mr. Mellera stated that procurement of the 72 buses would be a mixture of hybrid/electric buses and the High Pressure Direct Injection (HPDI) Liquid Natural Gas (LNG) Commons-

Westport product. It was noted that as long as the number of buses in the LNG group is kept at twenty or less refueling could be done at the Nor Cal facilities. Mr. Mellera explained that the remaining number of buses would be diesel/electric depending on the percentage.

Discussion of possible re-powering and restoring the best available chassis on some of the 80 Muni 40-foot 1988/89 New Flyer diesels in the next four-to-five years took place. The re-powering would essentially bring the buses up to the emission standards of the Neoplan and NABI diesel buses. Re-powering would includes replacing the engines with state-of-the-art clean diesel propulsion (2003 conventional diesel engines) with exhaust systems having the same emission profile as any of the other new buses in the fleet (Clean Diesel with PM+NOx traps). Mr. Mellera expressed his opinion that the possibility that some percent of the 72 new bus purchase might be re-powers because the environmental groups are beginning to realize that the new bus purchase can take years and have expressed concern as to when will Muni retire the old diesels. Mr. Mellera noted that regardless what might be done with the 40-foot 1988/89 New Flyer diesels; Muni intends to re-power the 1991 New Flyer articulated diesel buses.

Daniel Murphy pointed out that Muni is not allowed to purchase diesel buses as of January 1, 2004. Mr. Mellera commented by the year 2007, every property on the diesel path such as Muni has to have 15% of new vehicles purchases be zero emission vehicles. Muni is five years ahead of achieving this mandate, if simply counting ETI purchases, but Muni is more that 50 years ahead of this mandate. The relationship with CARB has been very encouraging. Discussions have taken place to allow Muni to receive a type of credit for new purchased as a result of Muni bring in more that 50% of its fleet to zero emission levels five years ahead of time. Mr. Mellera indicated that the presentation to the TA appeared to be favorably received and apparently a better proposal than that contained in the 11-Point Agreement (attachment).

Explaining the HPDI technology, Mr. Mellera stated that the HPDI injectors would replace the injectors currently installed in the diesel engines just like the ones running in the Neoplan buses. Essentially operating as a spark plug, the HPDI injects 5% diesel and 95% LNG. The outcome is a diesel engine that is just using natural gas to complete the burn. The advantage in using the HPDI is that the compression ratio (power) of a diesel bus is retained and in theory has the same reliability of a conventional diesel engine. The only other difference is that LNG gas tanks will have to be added to the vehicle. He expressed the opinion that the comfort factor in using this technology is that should the engine have to be reverted back to a diesel-fueled vehicle the conversion would be a simple change.

In response to a question by the Chair concerning the completion of the AFPP program, Mr. Mellera stated that to some extent the AFPP would continue as long as Muni is evaluating procurement options. The formal portions of the program should be completed sometimes around July 2003. Muni anticipates prototype delivery within six-months of the completion of the formal portion of the program and testing could be conducted sometime towards the end of this year.

Another round of emissions testing will be conducted and the newest versions of Allison, BAE and ISE Research hybrid vehicles will be tested. Muni is hoping to receive a prototype of the LNG product for emissions comparisons. The results of this testing with performance data and known reliability factors will be used in developing an AFPP presentation for the Board with suggestions as to the split should be in terms of numbers of each technologies for future procurements. However, in parallel Muni plans to issue Request For Proposals (RFPs) in the next two months for all the technologies and can always choose not to act on those.

The Chair commented that a bi-monthly or quarterly update regarding the AFPP should be provided to the CAC. Mr. Murphy suggested that the Committee should recommend to the Council support of Muni's AFPP program considering the Council's previous recommendation that the MTA and Muni strongly oppose any effort or resolution that halts testing of alternative fuel vehicles before committing to any specific alternative fuels technology or procurement of new vehicles, particularly technologies or vehicles that would require the construction or installation of new fueling facilities. Mr. Stables commenting that the Council should consider looking ahead to the year 2015 CARB mandate and endorse Muni's approach of using bridge technologies moving towards electric drive technology. Mr. Mellera commented that the reason for pursuing electric drive technology is not just emission savings, but performance and reliability, and these are the reasons Muni has electric trolleys on the steepest grades. Mr. Mellera provided Committee members a handout on reasons to down grade CNG with spark ignited engines verses other current modes of motor coach transit (attachment). Mr. Stables commented on the fact that bus noise levels are significantly reduced when service lines are electrified, which enhance the quality of life in City neighborhoods. Mr. Stables moved the following motion, which was seconded by Mr. Weaver:

MOTION: **The MTA CAC endorses a bus procurement policy that moves Muni toward the California Air Resources Board (CARB) No-Emission Standard of 2015. Purchases should be geared toward Electric Drive Technology. Further, the MTA CAC recommends that future bus purchases not include Combined Natural Gas (CNG) fueled systems because they will never meet the 2015 No-Emission Standard, and have failed the tests for reliability and performance requirements for San Francisco. The infrastructure investment required by CNG cannot be justified in the current economic climate, and will not be useful after 2015.**

The motion unanimously passed.

5. **2003 Agenda Items** (Agenda Item 5 - Discussion/Action). Ms. Crowder stated that she had sent emails to Committee members requesting suggestions of future topics and would provide Committee members a list of these topics. Mr. Stables recommended as a future topic Proposition B Reauthorization.

6. **Adjournment** (Agenda Item 6). The meeting adjourned at 5:07pm.

Municipal Transportation Agency
Citizens' Advisory Council
Engineering and Maintenance Committee (EMC)
Final Minutes of Regular Meeting
Thursday, January 16, 2003

Attachments:

Agenda Item 4 - Michael Burns (Executive Director, Municipal Transportation Agency) Alt Fuels Pilot Project (AFPP) Power Point Presentation to Transit Authority (TA) Board of December 16, 2002

Muni Fleet Composition (Chart)

Status of Items Comprising the Muni Alternative Fuels Pilot Project 11-Point Agreement

Reasons to down grade CNG with Spark Ignited engines vs other current modes of Motor Coach transit

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Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

Engineering & Maintenance Committee (EMC)

Notice of Regular Meeting and Agenda

Thursday, February 20, 2003
1145 Market Street
6th Floor Main Conference Room

4:00 - 5:00 p.m.

Members:
Nia Crowder (Chair), Steve Ferrario, Linton Stables, Daniel Weaver, Tom Wetzel

The MTA CAC may be contacted as follows:
Citizens' Advisory Council
Municipal Transportation Agency
401 Van Ness Avenue, Suite 334
San Francisco, CA 94102-4524
(415) 554-6873 Voice (415) 554-4103 Fax

NOTE: Members of the Citizens' Advisory Council who are not members of this Committee may attend this Committee meeting. In the event that a quorum of the entire Council is present, this Committee shall act as a Committee of the Whole. A vote of the Committee of the Whole does not constitute final Council action. The full Council must ratify all Committee action.

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Municipal Transportation Agency
Citizens' Advisory Council
City & County of San Francisco

Engineering & Maintenance Committee (EMC)

Thursday, February 20, 2003
1145 Market Street
6th Floor Main Conference Room
4:00 - 5:00 p.m.

AGENDA

1. Call to Order/Roll Call	4:00
2. Adoption of Minutes (Discussion/Action)	4:05
3. Public Comment	4:10
4. Muni/CAC Role Concerning Transportation Authority (TA) Gas/Sales Tax Reauthorization (Discussion/Action)	4:15
5. Fleet Defect Issues Concerning Electric Transit Incorporated (ETI) Coaches (Discussion/Action)	4:40
6. Adjournment	5:00

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Citizens' Advisory Council
City and County of San Francisco

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Engineering & Maintenance Committee (EMC)

Notice of Cancellation of Regular Meeting and Agenda

Thursday, February 20, 2003, 4:00-500pm
1145 Market Street, 6th Floor Main Conference Room

The regular meeting of the Municipal Transportation Agency Citizens' Advisory Council Engineering & Maintenance Committee (EMC) is cancelled.

Members:
Nia Crowder (Chair), Steve Ferrario, Linton Stables, Daniel Weaver, Tom Wetzel

Council Members not members of this Committee:
Sue Cauthen, Art Cimento, Joan Downey, Daniel Murphy, Bruce Oka, Linton Stables, Dan Weaver, Tom Wetzel, (1 vacancy)

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Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

Engineering & Maintenance Committee (EMC)

Notice of Regular Meeting and Agenda

Thursday, March 20, 2003, 4:00pm
1145 Market Street, 5th Floor Main Conference Room
San Francisco, CA

Members:
Nia Crowder (Chair), Steve Ferrario, Linton Stables, Daniel Weaver

Council Members not members of this Committee:
Sue Cauthen, Art Cimento, Joan Downey, Ellen Hayes, Daniel Murphy
Bruce Oka, David Pilpel, Norman Rolfe, Dorris Vincent, Daniel Weaver
(2 Vacancies)

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Engineering and Maintenance Committee (EMC)
Regular Meeting
Thursday, March 20, 2003, 4:00p.m.
1145 Market Street (5th Floor Conference Room)
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	Call to Order/Roll Call	4:00
2.	Review and adopt minutes (Discussion/Action) [Attachments] January 16, 2003 November 21, 2002 September 19, 2002	4:01
3.	Public Comment	4:03
4.	Report of the Chair (Discussion/Action)	4:05
5.	**Third Street Light Rail Project Update** (Discussion/Action) Vincent Harris (Deputy General Manager Construction) Dennis Tsai (Project Manager, Third Street Light Rail, Construction)	4:10
6.	**Fleet Defect Issues Concerning Electric Transit Incorporated (ETI) Coaches** (Discussion/Action [Attachment]) Kerstin Magary (Senior Project Manager, Fleet Engineering)	4:25
7.	**Alternative Fuel Pilot Program (AFPP) Update** (Discussion/Action) [Attachment] Michael Chinn (Senior Operations Manager, Fleet Procurement)	4:40
8.	Committee Members' Questions/Information Requests (Discussion/Action)	4:55
9.	Schedule Upcoming Meetings and Agenda Items (Discussion/Action) **Next regular meeting scheduled for April 17, 2003,** 401 Van Ness, Room 334, 3:00 p.m.	4:57
10.	Adjournment	5:00

Attachments:
Agenda Item 2 - EMC Draft Minutes of January 16, 2003, November 21, 2002, and September 19, 2002.

Agenda Item 6 - Muni Electric Trolley Bus Procurement: 33 Articulated and 240 Standards Muni Fleet Procurement Program

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering and Maintenance Committee (EMC)

FINAL MINUTES
of
REGULAR MEETING

Thursday, March 20, 2003, 4:00 - 5:00 p.m.
1145 Market Street, 5th Floor Main Conference Room
San Francisco, CA

1. **Call to Order/Roll Call** (Agenda Item 1). The meeting was called to order at 4:08 p.m.

EMC Members Present: Nia Crowder (Chair), Steve Ferrario, Linton Stables, Daniel Weaver.

Muni Staff Present: Dennis Tsai (Project Manager, Third Street Light Rail, Construction), Vince Harris (Deputy General Manager, Construction), Kerstin Magary (Senior Project Manager, Fleet Engineering), Michael Chinn (Senior Operations Manager, Fleet Engineering), Vincent Dunlap (MTA CAC Secretary).

2. **Adoption of Minutes** (Agenda Item 2 - Discussion/Action). The Secretary stated that the Committee only has before it the minutes of January 16, 2003 and November 21, 2002. The Chair instructed the Secretary that in the future when requests for information are submitted by attending non-Engineering and Maintenance Committee (EMC) Council Members requests that have not been recognized by the Chair should be noted as non-committee requests. Mr. Stables requested a correction to the January 16, 2003 EMC draft minutes regarding the motion that the MTA CAC endorses a bus procurement policy that moves Muni toward the California Air Resources Board (CARB) No-Emission Standard of 2015. He stated that Mr. Weaver instead of Mr. Murphy had seconded the motion. Mr. Weaver stated that he had submitted corrections concerning draft minutes by email to the Secretary. Mr. Stables moved the following motion, which was seconded by Mr. Weaver:

Motion: The EMC adopts the minutes for January 16, 2003 as corrected and November 21, 2002.

The motion unanimously passed.

3. **Public Comment** (Agenda Item 3). The Chair noted no members of the public present and attending Council members made no comment.

4. **Report of the Chair** (Agenda Item 4 - Discussion/Action). The Chair indicated that the Committee

had thoroughly discussed the Alternative Fuel Pilot Program (AFPP) updates and associated procurement concerns and that Agenda Item 7 need no further discussion/action. The Chair stated that the Committee had also addressed issues that had been referred by the Council's other Committees. Ms. Crowder stated that regarding the ongoing quarterly reports; Dennis Tsai (Project Manager, Third Street Light Rail, Construction) was present to provide the Committee an update on the Third Street Light Rail Project.

5. **Third Street Light Rail Project Update** (Agenda Item 5 - Discussion/Action). Mr. Tsai provided the Committee a revised handout concerning the Third Street Light Rail Project (attachment). He stated that the second page of the handout itemizes the current status of the constructions contracts. Mr. Tsai stated that construction segments have been bided for the service rail alignment with the exception of the Muni Metro East Facilities and the Segment S Intermodal Terminal. Mr. Tsai commented on the segments as follows:

· Metro East Facilities Soil Stabilization work is completed and Bid Price of $4.2M was under the Engineers' Estimate of $4.7M.

· Segment A - 4th Street Bridge. The Department of Public Works (DPW) is managing this segment and DPW secured enough funding to pay for the Third Street component. (Bid Price $1.3M, Engineers' Estimate $1.9M).

· Segment B - Mission Bay Rail Alignment. Under construction as of May 2002 and Bid Price ($19.93M) was below Engineers' Estimate ($24M).

· Segment C - Central Water Front. Bid Price of $42.2M exceeded the Engineers' Estimate of $41M by $1.2M. The Municipal Transportation Agency Board (MTAB) has approved awarding of the Contract and contingent on the Transportation Authority's (TA) approval of funding the Notice to Proceed (NTP) is anticipated next month.

· Segment D - Bay View-Hunters Point. Under construction as of November 2002 with Bid Price of $30.2M and Engineers' Estimate $31.7M.

· Segment E - US 101 Over Crossing. Currently in construction and Bid Price ($36.64M) was substantially under Engineers' Estimate ($36.64M). Extensive outreach to the community was undertaken to minimize impact to the community and on commuter traffic.

· Segment F - Visitacion Valley. Bid Price $14.4M was approximately $600,000 under the Engineers' Estimate of $15M. The MTAB has approved awarding of the Contract and the NTP is anticipated in April 2003 contingent on TA funding approval.

· Segment G - Rail Purchase Order. Rails purchase is completed (Bid Price $3.87M, Engineers' Estimate $4.1M). Rails have been delivered and are stored in stockyard awaiting contractors pick-up as needed.

· Segment H - Substations. Includes the construction of three substations - Illinois and 16th Streets. Phelps Street and Le Conte Avenue. Bid Price of $8.4M exceeds Engineers' Estimate of $7.7M by approximately $700,000, which can be well accommodated within the budget.

· Segment J - Finishes & Special Systems. Bid opening occurred about two weeks ago with a Bid Price of $23.5M. Muni's Contract Compliance Office is currently completing its evaluation and preliminary

indications are that the bid should be acceptable. The Engineers' Estimate was $28M. The $23.5M does not include the cost for ticket vending machines. Ticket vending machines (approximately 12) were included as a bid item option, but the bid was $3M verses the $1.5M estimate and the option would not be exercised. Dialogue with Muni Maintenance and Operation has taken place in considering incorporating the purchase of these machines with the overall possible purchase of a completely new fare collection system. The Engineers' Estimate does include the $1.5M estimate for the ticket vending machines.

· Segment K - Light Units/Poles Purchase Order. The NTP was issued some time ago for the purchase of light units/poles and 70% of them have been delivered and are stored in a secure stockyard awaiting pickup by the contractor.

· Duct Banks & Utilities Work. 99% of the work is completed around Sections B and C - the Channel Creek and Islais Creek areas. High voltage and high power transmission wires from Hetch-Hetchy are being used. The Public Utilities Commission (PUC) and Hetch-Hetchy are studying an effective high temperature grounding that needs to be completed concerning the transmission of heat along the wires instead of the wires acting as insulation.

· Muni Metro East Facility. The initial bids received exceeded the Engineers' Estimates and funding availability. Board of Supervisors approval has been secured. Following a thirty-day docket, advertising for Request For Quotes (RFQ) for contractors can occur. In response to neighborhood request to increase the biding opportunities for local subcontractors a Construction Manager/General Contractor (CMGC) method has been selected as a different delivery. This repackaging and CMGC construction method has caused an estimated 5 to 8% increased in Engineers' Estimate for the Muni Metro East Facility.

· Segment S - Intermodal Terminal. Funding is being sought for this project. Originally the terminus planed to be located north of the City's boarders in Visitacion Valley. Because of CalTrain relocating its terminal 300 yards south (Sunnydale eastward off Bayshore) Muni has entered into negotiation for land parcel which will impact the configuration of the planned Intermodal Terminal. A temporary 600 feet tail track/turn back track will be built allowing the segment to operate until the Intermodal Terminal is constructed.

An issue that has had an affect on the project's funding has been the local Mulwekma Ohlone Tribe Park Association claim in the amount of $500,000 for restoration, labor and alleged damages for the destruction of their park located in the general vicinity just north of Islais Creek. Mr. Tsai explained that during the construction of the Hetch-Hetchy Duct Bank on Islais Creek it is alleged that the directional borings process by the contractor disrupted the Clean Water Department's affluent discharge line.

The disruption caused a crack in a joint of a low-pressure discharge line in which a leak occurred washing out the park above the line. Construction had been in negotiation advising the Association that Muni is working to resolve the issue and that the Association should not take any action since the contractor is part of the claim situation involving the City's claim against the contractor. The City's Legal Attorneys has advised Muni not to negotiation with the Mulwekma Ohlone Tribe Park Association but rather to work with the City's legal council. The cost associated with the claim would not be part of the punch list but would be part of the claims list. Muni has retention which is believed to be more that sufficient to restore the park at an estimated $150,000 to $200,000. Muni is diligently attempting to resolve this issue.

Mr. Tsai stated that the overall work that has been performed has allowed the achieving of meaningful

and effective bids. He stated that contract wise Muni has receive some fairly effective bids. Some overruns in labor cost have occurred in regard to the detail design phase simply because of all the issues Construction has had to deal with from other City agencies and Contellus, i.e., redesign the underground sewer alternative, the platform at 4th and King, and some of the underground utilities and sewer systems.

Mr. Stables suggested that the Construction Contract Status should include a column for change orders or the final cost which would provide greater understanding of the complete construction cost of each segment.

Ms. Crowder and Mr. Stables suggested that some annotation be provided regarding the change orders or final cost with a note of explanation.

Mr. Tsai stated he could provide the Committee final cost of completed segments and cost trends for projects that are under construction.

Vince Harris (Deputy General Manager, Construction) arrived at this time.

In response to the Chair's question concerning identifying the types of jobs under the Third Street Light Rail Project Community Jobs Program (Page 2 of the attachment), Mr. Tsai responded that individual are employed under the prime contractor or subcontractor. He explained that the classification and skill levels consist of 16-Laborer (work performed below the Journey Level), 2-Operating Engineers (heavy equipment operators), 1-Driver, 1-Project Control (office clerical assistant), and 1-Cement Mason. Mr. Harris commented that the Community Jobs Program would expand as more segments come on-line and it is anticipated that many more community residents would be employed.

Mr. Tsai stated that Muni together with the Construction Management Contractor has retained 25 local residents to work in addition to the positions identified in the Community Jobs Program placements listed (handout). He added that the 25 local residents salary costs are extracted from Construction's existing budget. These positions had been authorized for one-year and would expire in April 2003. Mr. Tsai stated that the Transportation Authority (TA) would be partitioned for approximately $2.2M in continued funding for employing the 25 local residents for another two-years, through the duration of the project.

Mr. Stables suggested that it would be extremely effective to have some of the local resident employees appear at the hearing when funding is partitioned to explain their jobs. The Chair suggested that the Council's Secretary be notified of the hearing so that MTA CAC Members could be notified and express support at the hearing. Mr. Tsai indicated that he would notify the Secretary of the hearing.

In response to Mr. Weaver's question regarding the duties of the 25 local residents, Mr. Tsai explained that they are assigned administrative functions in the Contractor's Office at 501 Cesar Chavez. Their duties include scheduling, filing, processing of information, communications between contractors, and apprentice inspectorships training. Specifically, three individuals are assigned to the Contract Compliance Office assisting in the management and tracking of contract certified labor reports. Also, 10 Street Sweepers retained through the San Francisco League of Urban Gardeners (SLUG), a Bayview Community organization, were hired in coordination with DPW. The Street Sweepers serve in a multiple of functions, i.e., sweep across the alignment keeping the streets clean, specifically along the nine-block Bayview-Hunters Point commercial corridor. Large mechanical sweepers could not be used in keeping the area clean since residents would be allowed to continue to park along the sidewalks.

6. **Fleet Defect Issues Concerning Electric Transit Incorporated (ETI) Coaches** (Agenda Item 6 - Discussion/Action). Kerstin Magary (Senior Project Manager, Fleet Engineering) began the presentation stating that the Notice to Proceed was in August 1997. She stated that the ETI coach production is a three-step production line (the Czech Republic, Hunt Valley, Maryland, and Pier 15 in San Francisco). Approximately 142 40-Foot ETI trolley buses have been delivered. Monthly meeting occur to discus Fleet Defects, and a daily report is produced regarding the monitoring of busses in service and on the production line. A complete history of the project from the first bus having emerged and three buses, two 40-Foot and one 60-Foot Articulated ETI coach, have been tested 9 to 12,000 miles each.

Ms. Magary explained that Fleet Defect is a contractual term means that if there has been an event/mechanical issue that has occurred on 12 buses or more then it is identified as a fleet defect and ETI has 200 days to implement a change. A total of 18 Fleet Defect issues have been discussed in which seven have been resolved.

Michael Chinn (Senior Operations Manager, Fleet Engineering) commented that the number of defects is not untypical and ETI has been a very responsive contractor.

Ms. Magary stated that ETI could take up to five days to fix each item that is a warranty issue. ETI's response has been quick given that eleven individuals assigned to the field service crews, availability of parts, and coordination with Muni shops. She commented that every vehicle purchased through Federal Transit Administration (FTA) funding, which tends to be about 80% of the funds for vehicle procurement, mandates that 60% of the purchase is American parts and labor. Ms. Magary remarked that San Francisco benefits though FTA vehicle funding procurement in that local employment of about 57 manufacturing workers are employed with the project.

Ms. Magary stated that the Committee had expressed an interest in the "Fleet Defect" issue concerning the spider bolts that hold the break actuator shoes and interior mechanizes together. ETI saw that the spider bolts had loosen on a bus, recommend a complete emergency inspection of the fleet and retrofit was done at ETI's expense. The situation was not actually a Fleet Defect since it did not occur on 12 buses or more but was an issue ETI anticipated would have become a problem. The retrofit program was completed on January 21 and ETI continues to monitor the situation.

In summary, Mr. Chinn stated that Muni is halfway through the delivery having received 142 ETI coaches and that eventually 273 coaches would delivered of which 240 would be Standard Coaches and 33 would be Articulated Coaches. Patrons' response has been very good, especially from patrons with accessibility issues and having resolving the high-pitched noised issue. Ms. Magary commented that the Transit Operators are pleased with the vehicles because of the designed features. Mr. Chinn stated that from an operational perspective the coaches have the ability to travel effective with the APU that allows the vehicle to travel on battery power up to a distance of half a mile.

In response to Mr. Weaver's question regarding cost of the vehicles, Ms. Magary stated that the contractors cost for the 40-Foot ETI Coach is about $575,000, $812,000 for the 60-Foot ETI Coach, and the total project cost is around $230M.

7. **Committee Members' Questions/Information Request** (Agenda Item 8 - Discussion/Action). Mr. Ferrario expressed concern about the deteriorating yokes to the articulated section of the Breda Light Rail Vehicles (LRVs). He stated that he understood that an interim repair approach would allow the vehicles to continued to operate for another 100,000 miles, but a major repair would be required following the interim repair. Mr. Chinn stated that as part of the retrofit program, which addresses a

number of issues concerning the LRV-3 vehicles, it was found that the yokes were deteriorating. It was determined that a design modification had to be made. Mr. Chinn stated that the affected vehicles would be brought back to original design. The Breda manufacture indicated that the interim repair would be good for 60 to 100,000 miles of operations. He commented that Breda Contractor intends to spend this summer/early fall gathering data and redesigning the yoke area. It is anticipated that around November/December 2003 Breda will commence a repair program in which all repairs will be affected under warranty that will actually modify the interim repair configuration extending the yoke to the life of the vehicle. In response to Mr. Ferrario's question concerning the possible separation of the LRV at the articulated section, Mr. Chinn stated that there is no danger. Mr. Chinn commented that the impact would be one of logistics. Muni has an additional 15 vehicles that are to be deployed on Third Street. These vehicles can serve as a reserve vehicles allowing repair of other vehicles.

Mr. Weaver stated that he had discussed at the Council and subsequent with the EMC Chair about having a representative for the TA Staff come and address the EMC regarding the TA's planning of Muni's future and the MTA CAC involvement. The Chair stated that the item should be agendized as a Council item instead of a Committee item.

8. **Alternative Fuel Pilot Program (AFPP) Update** (Agenda Item 7 - Discussion/Action). Ms. Crowder indicated during the Report of the Chair, Agenda Item 4, that no further discussion/action was required concerning this topic.

9. **Schedule Upcoming Meetings and Agenda Items** (Agenda Item 9 - Discussions/Action). The Committee indicated that the next meeting of the Committee would be scheduled for April 24, 2003, 4:00pm, 1145 Market Street (6th Floor Conference Room).

Committee Members suggested the following topics as future agenda items:

· Report on Central Subway
· Bus Rapid Transit (BRT) (Geary).
· T3 Presentation to the Council and MTA CAC interaction.
· Steps Concerning Muni's Vision Plan Implementation.
· Ocean Avenue Traffic Alignment Plans.

10. Adjournment. The meeting adjourned at 5:15pm.

Attachment:

Agenda Item 5 - Third Street Light Rail Project (March 20, 2003)

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Page last updated June 20, 2003.
Information last updated June 20, 2003.

Municipal Transportation Agency
Citizens' Advisory Council
City and County of San Francisco

Engineering & Maintenance Committee (EMC)

Notice of Regular Meeting and Agenda

Thursday, April 24, 2003, 4:00pm
1145 Market Street, 6th Floor Main Conference Room
San Francisco, CA

Members:
Nia Crowder (Chair), Steve Ferrario, Linton Stables, Daniel Weaver

Council Members not members of this Committee:
Sue Cauthen, Art Cimento, Joan Downey, Ellen Hayes, Daniel Murphy
Bruce Oka, David Pilpel, Norman Rolfe, Dorris Vincent
(2 Vacancies)

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Municipal Transportation Agency, Citizens' Advisory Council

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Engineering and Maintenance Committee (EMC)
Regular Meeting
Thursday, April 24, 2003, 4:00p.m.
1145 Market Street (6th Floor Conference Room)
San Francisco, California

AGENDA

Item #	Item	Estimated Time
1.	Call to Order/Roll Call	4:00
2.	Review and adopt minutes (Discussion/Action) March 20, 2003 September 19, 2002 August 13, 2002	4:01
3.	Public Comment	4:06
4.	Report of the Chair (Discussion/Action)	4:10
5.	**Planning the Scheduling of Committee Meeting on a Bi-Monthly/ Quarterly or on an As Needed Basis** (Discussion/Action) Nia Crowder (Chair, MTA CAC EMC)	4:15
6.	**Developing a List of Topics/Items of Interest Concerning Construction, Engineering and Maintenance Matters Associated with the Municipal Railways (Muni), and Department of Parking and Traffic Service Plans and Operations**	4:30
7.	Committee Members' Questions/Information Requests (Discussion/Action)	4:50
8.	**Schedule Upcoming Meetings and Agenda Items** (Discussion/Action)	4:55
9.	Adjournment	5:00

Attachment:
Agenda Item 2 - EMC Draft Minutes for March 20, 2003, September 19, and August 13, 2002

Note regarding draft minutes

Draft minutes were sent by email to members and printed copy will be provided at meeting.

Respectfully,
Vincent A. Dunlap
Secretary, MTA CAC

San Francisco
Municipal Railway

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Municipal Transportation Agency
Citizens' Advisory Council
Engineering and Maintenance Committee (EMC)

FINAL MINUTES
of
REGULAR MEETING

Thursday, April 24, 2003, 4:00 - 5:00 p.m.
1145 Market Street, 6th Floor Main Conference Room
San Francisco, CA

1. **Call to Order/Roll Call** (Agenda Item 1). The meeting was called to order at 4:10 p.m.

EMC Members Present: Nia Crowder (Chair), Steve Ferrario, Linton Stables, Daniel Weaver.

Muni Staff Present: Vincent Dunlap (MTA CAC Secretary).

2. **Adoption of Minutes** (Agenda Item 2 - Discussion/Action). No minutes were presented for adoption.

3. **Public Comment** (Agenda Item 3). The Chair noted no members of the public present and attending Council members made no comment.

4. **Report of the Chair** (Agenda Item 4 - Discussion/Action). The Chair indicated that Agenda Items 4 (Report of the Chair), 5 (Planning the Scheduling of Committee Meeting on a Bi-Monthly/Quarterly or on an As Needed Basis) and 6 (Developing a List of Topics/Items of Interest Concerning Construction, Engineering and Maintenance Matters Associated with the Municipal Railways (Muni), and Department of Parking and Traffic Service Plans and Operations) would be combined for discussion purposes. The Chair suggested chances in scheduling Committee's meeting as follows:

· Hold either bi-monthly or quarterly regular meeting.
· Hold special meeting when there are pertinent items or specific issues that require Committee Review or when the Council refers items to the Committee for review.
· Quarterly/bimonthly updates on the Alternative Fuel Pilot Program (AFPP), Third Street Light Rail Project, N-Judah and other projects.

The Chair stated that quarterly/bimonthly updates should include staff presentations on projects status (segments/phases completed, under construction, and still being planned; funding status including allocations, expenditures and additional funding needs; and identified problems or

delays incurred concerning the projects).

Mr. Ferrario suggested that the Committee should hold bi-monthly meeting and that agenda item topics should be decided on during the preceding meeting.

Mr. Stables commented that he would prefer fewer meetings that last a longer period of time, but never more that two hours.

Mr. Weaver commented that the Committee should have some kind of role in the planning of Muni's ten-year future. The Chair commented that the subject was suggested to Daniel Murphy (MTA CAC Chair) and that it is an issues that is not just applicable to the Engineering and Maintenance Committee (EMC) but to the Council and its other Committees. Ms. Crowder stated that since the Transportation Authority Citizens' Advisory Council (TA CAC) had a role in much of the T-3 planning, the question was presented by her to the Council Chair as to how the Municipal Transportation Agency Citizens' Advisory Council (MTA CAC) would give input and review of the plans.

Mr. Weaver suggested that the Bus Rapid Transit (BRT) should be considered as a future topic for discussion and recommended that it be discussed in June.

The Chair commented that the EMC might not be the most appropriate Committee for discussion of BRT and suggested that the Service Design and Marketing (SDMC) might consider holding the BRT discussion because of potential integration of service lines and marketing/community interest. Ms. Crowder stated that BRT is being considered for the Geary Street corridor, which included bulb outs, designated bus lanes, and the possible phasing in of a Light Rail Vehicle (LRV) concept. **Mr. Stables inquired about the timing of BRT in regard to the reauthorization of Proposition B's list of funded projects.**

Mr. Ferrario suggested that the BRT discussion should be held at the same time the Third Street Light Rail Project Update occurs.

Mr. Ferrario suggested that the current status of the Breda yoke repair and retrofit program be scheduled as an agenda topic for June.

Ms. Crowder, Mr. Ferrario and Mr. Weaver suggested as a topic an update on the Third Street Light Rail Project, specifically:

- **Financial update including project deficit, sections funding both finalized and planned.**
- **Identifying the ending terminus location and components of the project that have been deleted.**
- **Projected beginning service date based on planned and completed construction.**
- **Operating plans both temporary and permanent, i.e., possible extension of existing Metro Rail Lines or some other line identification.**

Mr. Ferrario stated having attended the April 21st meeting of the Service Reliability and Quality Committee (SRQC) the SRQC Chair asked that the following topic be referred to the EMC:

- Malfunction of the disabled lifts on the 6200 buses.
- 8200/8300 buses and LRV's lurching/jerking during operations.

The Chair stated referral of items from Committee-to-Committee is to occur during the Report of the Committee Chairs at the Council.

The Chair suggested that the Committee's next meeting last ninety minutes and topics for discussion structured as follows:

- **Breda Maintenance Concerns**
- **Malfunction of Disabled Lifts on 6200 buses (60 Foot Articulated Neoplan)**
- **Third Street Light Rail Project Update**
- **Bus Rapid Transit (BRT) Planed Implementation**

Mr. Weaver questioned the EMC's role in relation to Department of Parking and Traffic issues. The Chair explained that a Council Committee Chair meeting was to be held to discuss integration between DPT and the MTA CAC. The Secretary explained that at the April 3rd Council meeting, the Council Chair tabled Appendix B Proposal for DPT Integration Into MTA CAC Committee Structure and the structuring of DPT interest items has not been finalized by the Council.

Mr. Stables commented that the Traffic Management System seems like it is definitely in the purview of the EMC. **He suggested that DPT address the EMC in August.**

Mr. Weaver commented on the signalization and partly dedicated lanes plans along Ocean Avenue. He conveyed to the Committee that the traffic signalization system at St. Francis Circle is not properly functioning. The Chair stated that this item could be scheduled for discussion in August. August topics:

- Traffic Management System/Ocean Avenue Project Signalization.
- Integration of the Department of Parking and Traffic (DPT) and the Municipal Railway Central Offices.

Mr. Stables requested that the topic concerning the development of a Municipal Railway Headquarters be listed as a recurring status report item.

The Chair indicated that the August meeting of the Committee should not exceed one-hour.

7. **Committee Members' Questions/Information Requests** (Agenda Item 7 - Discussion/Action). Council Members provided no questions/information requests.

8. **Schedule Upcoming Meetings and Agenda Item** (Agenda Item 8 - Discussion/Action). The Chair indicated that the next meeting of the Committee would be held on June 19, 2003, 4:00pm to 5:40pm, 1145 Market Street (6th Floor Conference Room).

9. Adjournment. The meeting adjourned at 4:54pm.

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